

RESOLUTION NO. 60-2021

Introduced by Monty Tapp

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ACCEPT THE PROPOSAL AND ENTER INTO AN AGREEMENT WITH OHM ADVISORS FOR THE PROVISION OF SURVEYING, ENGINEERING DESIGN AND BIDDING SERVICES RELATED TO THE SAWMILL PARKWAY RESCONSTRUCTION PROJECT AT A COST NOT TO EXCEED TWO HUNDRED TWENTY-SIX THOUSAND FIVE HUNDRED FIFTY AND 00/100 DOLLARS (\$226,550.00)

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF HURON, OHIO:

SECTION 1. That the City Manager is authorized and directed to accept the proposal and enter into an agreement with OHM Advisors for the provision of surveying, engineering design and bidding services relating to the Sawmill Parkway Reconstruction Project at a cost not to exceed Two Hundred Twenty-Six Thousand Five Hundred Fifty and 00/100 Dollars (\$226,550.00), which agreement shall be substantially in the form of Exhibit "A" attached hereto and made a part hereof.

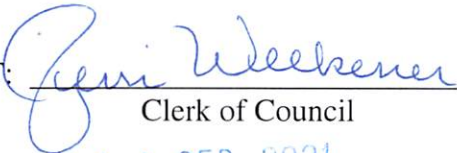
SECTION 2. That this Council hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable legal requirements, including O.R.C. §121.22.

SECTION 3. That this Resolution shall be in full force and effect from and immediately after its adoption.



Sam Artino, Mayor

ATTEST:


Clerk of Council

ADOPTED:

14 SEP 2021

August 18, 2021

City of Huron
Attn: Matt Lasko, City Manager
417 Main Street
Huron, OH 44839

RE: Sawmill Parkway – Contract Modification
Additional Survey, Plans Completion and Bidding Services
Proposal # 17125A

Dear Mr. Lasko:

The following scope of services, price proposal, and project schedule represent our understanding of the project, based upon prior discussions, meetings, and/or additional project information made available at the time of this proposal. Should you have any questions, please let us know.

Proposal Outline

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Sincerely,
OHM Advisors

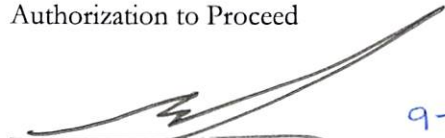


Chad M. Lewis, PE, Project Manager
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Russell Critelli, PE, PMP
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Authorization to Proceed



9-15-21

Signature	Date
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Matthew Lasko City Manager

Printed Name	Title
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Project Scope

The enclosed project scope and fee proposal is provided for the City of Huron's Sawmill Parkway Reconstruction project. After consideration of the preliminary engineering plans, it has been determined the pavement will be replaced full-depth, full-width, from the Rye Beach Road intersection to a new cul-de-sac/terminus at the east end. This proposal includes services to update the topographic survey at the east end, finalize engineering plans, develop the bid book, and provide bidding and award services.

Scope of Services (Survey Tasks)

Task #1 Utility Easement Research

- The following services are included in the fee shown:
 - Research of existing utility easements adjacent to the current right of way
 - Meetings and coordination with the County Recorder's Office
 - Meetings and coordination with the County Engineer's Office
 - Contact existing utility owners.
 - Review easement research and show on the base map.

Task #2 Topographic Survey

- The following services are included in the fee shown:
 - **Limits of Survey:**
 - Eastern 1,150 feet of the roadway as impacted by the 2021 Ardagh site redevelopment.
 - Right-of-way limits, plus ten (10) feet.
 - Cul-de-sac Area
 - Proposed right-of-way limits, plus ten (10) feet.
 - **Data Collected:**
 - Roadway centerline, pavement joints, and edge of pavement.
 - Storm and sanitary sewers.
 - Ditches
 - All existing utilities (overhead and underground), as marked by OUPS.
 - All driveways, hard surfaces, etc.
 - All landscape areas, trees, bushes, etc.
 - Contour elevations for the area
 - All other important topographic features that might impact construction.
 - This information will be collected and provided in an AutoCAD format for use in design to include the complete existing base map and right-of-way calculations.



Scope of Services (Engineering Services)

Task #59 Design Development

- The following services are included in the fee shown:
 - Design Development of:
 - Roadway profile
 - Typical section
 - Cross sections and grading
 - Driveway profiles and elevation details
 - Storm sewer and drainage upgrades
 - Maintenance of traffic
 - Proposed utility coordination
 - Huron Public Power
 - Fiber Optic
 - OHM will include utility conduit(s) in design based on size requirements, appurtenances, trench specifications, etc., as communicated by third party utility designer.
 - Design Coordination for the Ardagh site development
 - OHM will coordinate design consistency with the proposed Ardagh developer/engineer.
 - Design Development Plan Set will include:
 - Title Sheet
 - Legend
 - Schematic Plan
 - Property Ownership
 - Typical Sections
 - General Notes
 - Maintenance of Traffic Plan
 - General Summary (Quantities)
 - Plan & Profile Sheets
 - Cross Sections
 - Intersection Detail
 - Cul-de-sac Detail
 - Drive Details
 - Utility, Drainage, and Sewer Details
 - Stormwater Pollution Prevention Plan
 - Preparation of Detailed Design level construction cost estimate
 - Coordination of plans with public agencies, including:
 - Erie County DOES
 - City of Huron, Division of Water
 - Submittal of Design Plans to private utility companies for further coordination of impacts/ conflicts with their facilities for purposes of relocation



Task # 60 Construction Documents

- The following services are included in the fee shown:
 - Finalize design based on coordination and feedback from review submittals to the City, Erie County DOES, and private utility companies
 - Finalize project quantities.
 - Finalize plan set (sheets as listed in Task #59)
 - Plans will include all details and specifications required for public bidding of a unit price contract, in accordance with city standards.
 - Coordination and approval of Final Construction plans with public agencies, including:
 - Erie County DOES
 - City of Huron Water Department
 - City of Huron Street Department
 - Final plans will be made available in full-size sets (22" x 34") for purchase by bidders.

Task #90 Official Engineer's Project Cost Estimate

- The following services are included in the fee shown:
 - Determination of Estimated Quantities for construction
 - Evaluation and Estimate of Construction Costs for use with Public Bidding Requirements

Scope of Services (Bidding Tasks)

Task #151 Bidding and Contract Documents

- The following services are included in the fee shown:
 - Preparation of bid documents including legal advertisement, instructions to bidders, bid forms, contract forms and affidavits, prevailing wage forms, EEO forms, scope of work, schedule, and other Owner forms and requirements to be added to the public bidding process.
 - These documents will be 100% complete, ready for bidding of the Public Project.
 - Bid books will be made available for purchasing by bidders

Task #152 Bid Process, Review, & Award

- The following services are included in the fee shown:
 - Pre-Bid Meeting
 - This is an opportunity for the prospective bidders and Owner representatives to discuss any pre-bid questions/clarifications and to explain the contractual process and obligations of the contractor and the Owner.
 - OHM will hold the meeting with prospective bidders, record notes, answer questions, and distribute meeting minutes to plan holders.
 - Addendums
 - This activity is necessary to provide written explanation to all bidders for any questions regarding the bid documents and plans.
 - Depending upon the size and complexity of the project, multiple addendums may be required for the project.
 - OHM will prepare addendums/clarifications and any necessary supporting documents and distribute to plan holders.



- Post-Bid Activities
 - Evaluation of bids and contractor qualifications
 - Pre-Award Meeting to review all bid items with apparent low bidder
 - Recommendation of Award to the Owner
- Contract Documents
 - OHM will prepare (3) three copies of contract documents for execution, bonding, insurance, etc.
 - OHM will prepare the notice of commencement for signature(s)

Price Proposal

#	Survey Tasks	Fee
Task #1	Utility Easement Research	\$ 3,000
Task #2	Topographic Services	\$ 5,000
	Subtotal =	\$ 8,000
#	Engineering Tasks	
Task #59	Design Development	\$ 102,550
Task #60	Construction Documents	\$ 107,500
Task #90	Official Engineer's Project Cost Estimate	\$ 2,500
	Subtotal =	\$ 212,550
#	Bidding Tasks	Fee
Task #151	Bidding & Contract Documents	\$ 3,000
Task #152	Bid Process, Review & Award	\$ 3,000
	Subtotal =	\$ 6,000
	Grand Total =	\$ 226,550

Anticipated Project Schedule

Survey Tasks: September/October 2021

Engineering Tasks: September 2021 through March 2022

Project Bidding Tasks: April/May 2022

Construction Tasks: June 2022 through November 2022



Standard Terms & Conditions

The Standard Terms and Conditions contained in the Annual Engineer contract (as approved by Council Legislation) shall also apply to this contract.